

**2018 ASIAN MINISTRIAL CONFERENCE ON DISASTER RISK REDUCTION**

**3-6 JULY 2018 | ULAANBAATAR**

**Preventing Disaster Risk:**

**Protecting Sustainable Development**

**Request Form for Bilateral Meeting Room**

Day: 4-6 July 2018

 Time: 09:00-18:00

 Duration of the meeting: 25 min (each)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | We request to have bilateral meetings with(Title, Name, Position and Country): | Requested date | Requestedtime | Number of delegates to attend(from both side) | Special request(e.g: signing of bilateral agreement) |
| from your side | from requested side |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

Bilateral meeting requested by:

Name:

Position:

Organization:

Country:

Contact details:

Phone number:

E-mail address:

 Kindly submit the completed registration form to the 2018 AMCDRR Secretariat

by e-mail to the following contact:

 Email: meetings@nema.gov.mn

 Telephone number: +976-11-242616/263562/263567

 *Please note that early submission of the request will be prioritized to allocate the requested time of the meeting rooms*. *Thank you!*