

The United Nations Campus – Langer Eugen



EXPERT MEETING – DRR4NAP

Integrating Disaster Risk Reduction into National Adaptation Plans

27 - 28 November 2017

Bonn, Germany

Useful Information for Participants

Welcome to Bonn - A Hub of International Synergies

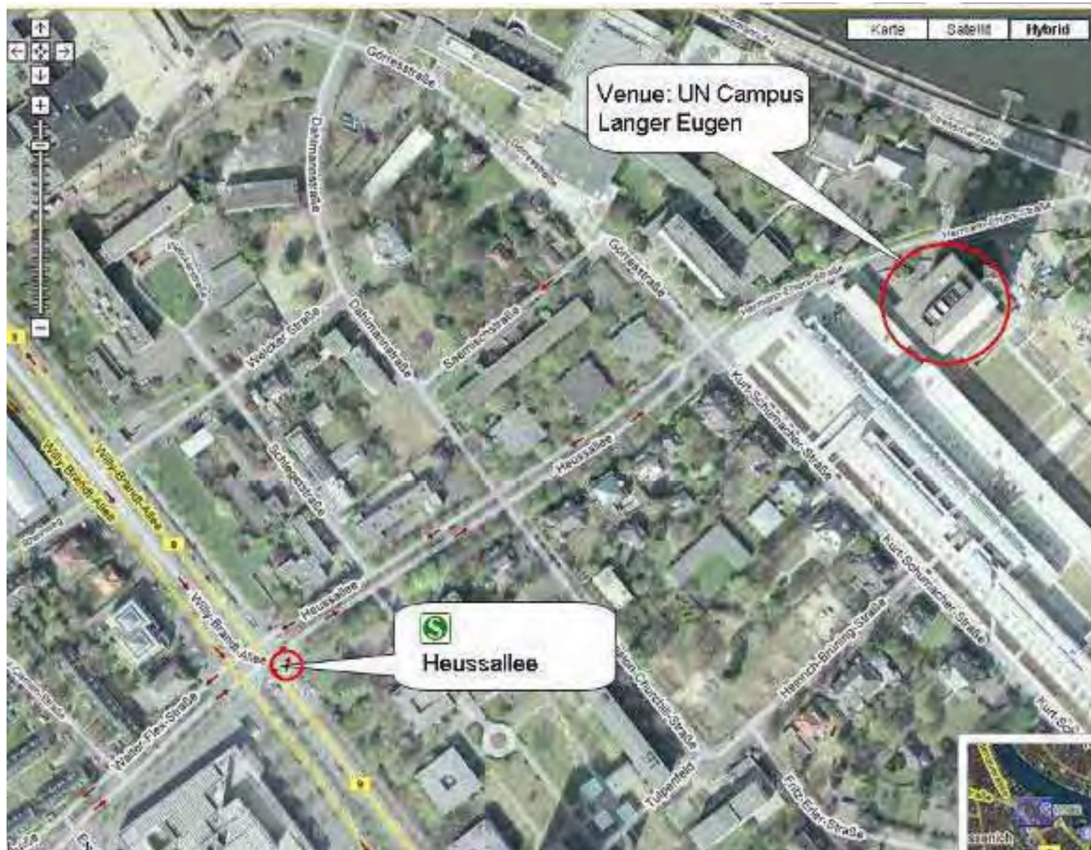
The Expert Meeting will be hosted in the “Langer Eugen” (named after the first name of a former President of Parliament). Sixteen of the seventeen UN units residing in Bonn are located in this building. With the experience, structures and competences of 50 years of governmental responsibility, the city of Bonn was destined for its new role as an international, scientific and communication centre after Berlin became Germany’s capital again in 1990. Today, Bonn fulfils that role with numerous UN organisations, federal ministries and subordinate authorities, development organisations and non-governmental organisations with international orientation that constitute a strong international network in Bonn.

Further information is available at:

http://www.bonn.de/wirtschaft_wissenschaft_internationales/uno-stadt/?lang=en

Venue

The Expert Meeting will be held at the UN Campus – Langer Eugen. Room No. 1916, Floor 19th, Langer Eugen, Bonn, Germany. It offers excellent conferencing facilities, as well as a canteen with international cuisine.



Postal Address:

United Nations Office for Disaster Risk Reduction
UN Campus
Platz der Vereinten Nationen 1
D-53113 Bonn, Germany

Getting to Bonn

Bonn is located approximately twenty minutes journey time south of Cologne (Köln) and two hours north-west of Frankfurt/Main and can be reached from three airports, Cologne/Bonn Airport, Frankfurt International Airport and Düsseldorf Airport.

Participants arriving at Cologne/Bonn Airport can reach Bonn city centre by taxi (the fare from the airport to the city centre is approximately €45.00), or by bus (SB 60 –Airport express), departing from the bus stop at Terminal 1 to the city centre (final stop “Hauptbahnhof”, main railway station) costing about €7.20.

For exact timetables of the airport express, please refer to the SWB Web site: <<http://en.swb-busundbahn.de/service/airport-express-sb60.html>>.

Participants arriving at Frankfurt International Airport may wish to take the train to Siegburg/Bonn. There is high-speed train service (ICE) between the airport and Siegburg/Bonn. Travel time is approximately 40 minutes and a ticket costs around €58.00 (2nd class). Departure is from the long-distance train station (Fernbahnhof) in the airport complex. The direction is Cologne. The station stop for Bonn is the town of Siegburg (Please get off at: Siegburg/Bonn). Taxis are available for approximately €30.00 from Siegburg to Bonn. You can also catch the tram 66 from Siegburg to Bonn (ticket price €4.60, please press 3 on the ticket machine). The tram journey takes 25 minutes.

A normal train service between Frankfurt International Airport and Bonn is also available (from the long-distance train station (Fernbahnhof) in the airport). Travel time is approximately 1 hour 45 minutes and a ticket costs about €39.00 (2nd class). This trip along the Rhine River is one of the most scenic train trips in Germany and brings you directly into the city centre of Bonn.

From Düsseldorf Airport to Bonn there are direct trains, which run hourly and have a travel time of about 66 minutes and a ticket costs round about €16.00 (2nd class).

How to get to meeting venue

By train/subway

Bonn main station (Hauptbahnhof) and Frankfurt airport are connected by direct trains, and a direct bus connection runs between Cologne/Bonn airport and Bonn Hauptbahnhof.

From the main railway station (Hauptbahnhof) in the city centre: take tram 63 or 16 (direction→Bad Godesberg) or tram 66 (direction→Bad Honnef, Königswinter or Ramersdorf) to the stop “Heussallee/Museumsmeile” [Link to timetable tram 66.](#)

From Bad Godesberg station (Bahnhof): take tram 63/16 (direction→Hauptbahnhof) to the stop “Heussallee/Museumsmeile” [Link to timetable 63 and 16.](#)

Upon arrival at the stop Heussallee/Museumsmeile, exit the station by following the sign “UN Campus” and continue walking straight ahead for about 5 minutes when you should reach the Guard House of the UN Campus.

By bus:

From Bonn city centre (Hauptbahnhof) or Bad Godesberg city centre, take Bus 610 or 611 to the stop “Deutsche Welle”. [Link to timetable bus 610](#), [Link to timetable bus 611](#). The Guard House of the UN Campus is less than 100 meters away from the bus stop.

It is easy to get around in Bonn as public transportation is well developed. You can choose between suburban trains (S-Bahn), subway (U-Bahn), trams and buses. You can find out about the quickest way to get from A to B on one of two itinerary planners by typing in an address or a stop. Check-out:

<https://en.swb-busundbahn.de/>
www.vrsinfo.de/englisch
www.bahn.de

There are several ticket options for using public transport within Bonn.

Zone K: For any journey with four stops or less, you will need a ticket for Zone K (short distance tickets, valid for max. 4 stops). A single ticket for Zone K is 1.90 EUR, a 4-trip ticket is 7.50 EUR.

Zone 1b: For any trip covering more than 4 stops away you will need a ticket for Zone 1b. A single ticket for Zone 1b is 2.80 EUR. You can also buy day-tickets (8.60€EUR for category 1b) or purchase 4-trip tickets (“4er Ticket”, 11.10 EUR for category 1b).

For more information on tickets visit

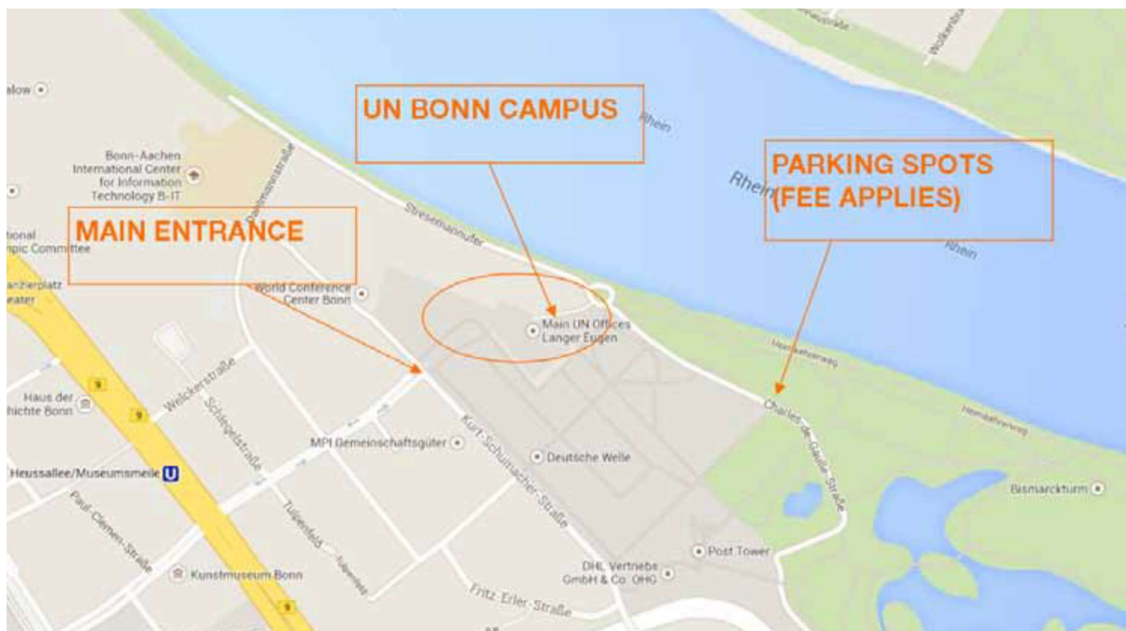
<http://www.vrsinfo.de/englisch/tickets-and-tariffs/short-term-tickets/single-ticket.html>

By taxi:

The fare for a taxi ride to the UN Campus from Bonn city centre (Hauptbahnhof/Main station) is around €10.00 and from Bad Godesberg city center about €15.00. The central phone number for Bonn taxis is +49 (0)228 555 555.

By Car:

If you come by car, use a route planner to find your way to the UN premises and to your hotel, for example, maps.google.com.



Note for Visitors with cars: The map above shows one option to park, which is near the UN. The other option is the public parking lot behind the Bonn Marriott World Conference Centre.

Hotel Information

For certain hotels in Bonn special UN discounts prices are offered. Please contact the hotel directly to make your reservation informing them that you are a participant of a United Nations Meeting in order to receive the rates below and mention the booking code where indicated. The rates indicated below are for reference only. Please confirm with the hotel the actual rate being offered as this information might be outdated. Breakfast and taxes are included in the prices unless stated differently. But do confirm with the hotel at the time of reservation.

Hotel	Rates	Booking Contact
Derag Livinghotel Kanzler Adenauerallee 148 53115 Bonn	Single room EUR118.50 Double Room EUR128.50 Ask about other types of rooms Booking Code: "UN2017"	Katharina Pätz Tel: +49 228 68440 E-Mail: res.ka@derag.de www.deraghotels.de/hotels-bonn/hotel-kanzler-bonn.html
Hotel Maritim Bonn Godesberger Allee (Zufahrt: Kurt-Georg-Kiesinger Allee 1) 53175 Bonn	Single room EUR92 Double Room EUR100 Ask about other types of rooms Booking code: UNV199	Tel: +49 228 81080 E-mail: amueller.kam@maritim.de https://www.maritim.de
Hotel Astoria Bonn Hausdorffstrasse 105 – 113, Kessenich, 53129	Single room EUR70 Double Room EUR90	Phone: +49 228 9696 49-0 Email: info@astoria-bonn.de www.astoria-bonn.de
Bonn Marriott World Conference Hotel Platz der Vereinten Nationen 4 53113	Single room EUR160 Double Room EUR177 Breakfast EUR22 Booking Code: "UNA"	Florian Hinz Tel: +49 228 280500 E-mail: Florian.Hinz@wccbhotel.com www.wccbhotel.com/
Hotel Rheinland Berliner Freiheit 11 53111 Bonn	Single room EUR72 Double Room EUR88	Michael Wolff E-Mail: info@rheinland-hotel.de www.rheinland-hotel.de
Boarding House BONNOX In der Raste 5-7 53129 Bonn	Single room EUR84 Double Room EUR91 Breakfast: EUR9 Booking code: "UNO-2017"	Michael Wolff Tel: +49 228 92667808 E-Mail reception@bonnox.de www.bonnox.de
Guennewig Hotel Bristol Prinz-Albert-Str. 2 53113 Bonn	Single room EUR106 Double Room EUR136 Ask about other types of rooms Booking Code "UN"	Mauren Off Tel: +49 228 26980 E-Mail: Off@guennewig.de www.guennewig.de/bnbristo
Guennewig Hotel Residence Kaiserplatz 11 53113 Bonn	Single room EUR106 Double Room EUR136 Booking Code "UN"	Mauren Off Tel: +49 228 26970 E-Mail: Off@guennewig.de www.guennewig.de/bnreside
Hotel My Südstadt Kaiserstraße 221 53113 Bonn	Single room EUR80 Booking Code "NOQZ"	Daniel Voss Tel: +49 228 85450 E-Mail: info@mysuedstadt.de https://www.ameronhotels.com/de/suedstadt-bonn
Hotel MY Poppelsdorf Wallfahrtsweg 4 53115 Bonn	Single room EUR67 Booking Code "NOQZ"	Daniel Voss Tel: +49 228 26 91 0 E-Mail: info@mypoppelsdorf.com www.mypoppelsdorf.com
Hotel Königshof Adenauerallee 9 53111 Bonn	Single room EUR115 Booking Code "NOQZ"	Daniel Voss Tel: +49 228 2601510 E-Mail: voss@ameronhotels.com www.hotel-koenigshof-bonn.de/de
Insel Hotel	Single room EUR89	Alexej Samoilow

Theaterplatz 5-7 53177 Bonn	Double Room EUR115 Ask about other types of rooms Booking Code: "UN"	Tel: +49 228 35000 E-mail: reservierung@inselhotel.com www.inselhotel.com
Best Western Hotel Kaiserhof Moltkestr. 64 3173 Bonn	Single room EUR93 Double Room EUR113	Katrin Capitanio info@kaiserhof.bestwestern.de www.kaiserhof.bestwestern.de

For further accommodation in Bonn, please visit the website of various hotels in Bonn city area [here](#) and hotel rooms in Bonn Bad-Godesberg [here](#).

Visa Application

Participants from some countries are required to apply for a visa before coming to Bonn. On the following webpage you can find out whether you will need a visa to attend the international conference.

<https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/visabestimmungen-node/staatenlistevisumpflicht-node>

The next webpage gives general advices for visa applications. You can download the application forms in several languages on this webpage as well.

<https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/visabestimmungen-node#doc480844bodyText6>

You will need to send your application to the mission/consulate responsible for the country you are from or where you have taken up permanent residentship. Check the following webpage for location and address for the missions/consulates that are of relevance for you.

http://www.auswaertiges-amt.de/EN/Laenderinformationen/DtAuslandsvertretungenA-ZLaenderauswahlseite_node.html

When applying for your visa, please make sure to provide:

- a passport that is valid for at least another three months
- a valid health insurance coverage for your stay in Germany (even if you already hold a one year or multiple-year visa)
- a copy of your invitation letter (clearly stating your name)
- a proof of financial resources to cover both your travel and your stay (also applicable for candidates who are partially funded)

Please make sure that you apply well in time and contact the mission/consulate by phone immediately in order to schedule an appointment.

On the first day of the Meeting

Please arrive in good time and bring with you your invitation letter, a valid identity card, passport or other identification document with a photograph to be able to enter the UN Campus. Access to the conference area is restricted to registered participants of the meeting. UN security at the guard house at "Platz der Vereinten Nationen 1" will ask you to provide them with your passport or other official identification document from your country. Having passed the UN security guard house, walk down and enter the Langer Eugen building where there will be signs to the meeting room.

This Expert Meeting will be paperless; however, a few printed copies of the agenda will be made available in the meeting room.

Security requirements in the building

Please note the standard security requirements that you need to be familiar with when you visit us here at the UN Campus in Bonn:

1. No big luggage allowed inside the building; maximum size is a backpack or a briefcase or laptop bag (If you have big luggage you will have an option to leave it with security and it will be stored until leaving the premises);
2. No friends or family members unless they are participants;
3. Participants should not use the facilities of other offices on the conference floors;
4. Smoking is only allowed outside the building;
5. All participants will be checked against their passports/national ID cards
6. The participants should not move throughout the building unattended for safety reasons unless really necessary; in that case please inform the Security;
7. Please report any loss of conference ID badge to the Security for corrective action regarding the access;
8. Participants should not leave their personal items of value unattended;

Your health

Where to Get Medical Care

Please make sure that your health/life/travel insurance covers any medical treatments that might become necessary. **UNISDR and its partners will NOT assume any responsibility for life and major health insurance, nor for expenses related to medical treatment or accidental events.** There are several general hospitals in Bonn. In case you need special medical assistance while you are attending the international conference, contact any of them to identify the one that is specialised in your medical condition.

Universitätsklinikum Bonn
Sigmund-Freud-Straße 25 53105 Bonn Telefon 0228 / 287-0
<http://www.ukb.uni-bonn.de>

Gemeinschaftskrankenhaus Bonn (Haus St. Elisabeth):
Prinz-Albert Str. 40 53113 Bonn Telefon 0228 / 508-0 Fax 0228 / 508-1508
<http://www.gk-bonn.de>

St. Marien-Hospital
Robert-Koch-Straße 1 53115 Bonn Telefon 0228 / 505-0 Fax 0228 / 505-2019
<http://www.marien-hospital-bonn.de>

Currency

In Germany, the currency - as in most European countries - is the Euro. Current exchange rate is 1 EUR - 1.18 US Dollar (as of 15/11/2017).

Banking hours are generally 8 a.m. to 4 p.m. on workdays with a 1 ½ hour break for lunch. Most banks remain open until 6 p.m. on Mondays and Thursdays and close at 3 p.m. on Fridays. Most banks are closed on weekends. Automatic teller machines provide cash dispensing services to bank card holders 24 hours a day and are widely available including in the Ground Floor Lobby of the Langer Eugen Building.

Power Voltage

230 V, 50 Hz



Useful numbers

Country dialling code: +49

City dialling code: (0)228

Railway Station Bonn: 19419

Emergency: 112

Police: 110

Fire: 112

Taxi service phone: +49 (0)228 55 55 55

Enjoying Bonn

Tourist and Leisure Activities

In case you have some spare time on your hands, you might want to go for a little sightseeing tour in Bonn. The city offers various interesting sights and events for tourists.

You can go on guided tours by bus, by bike, on foot or even by limousine. The following webpage gives detailed information what types of sightseeing tours are available: <http://www.bonn-region.de/english.html>

Bonn offers several arts museums, ranging from medieval to contemporary art and many galleries. If you are an arts lover, you should check the following webpage for more information on the Bonn arts scene: <http://www.bonn-region.de/english/culture-art.html>

When it comes to sports Bonn offers something for all tastes and ages, from a relaxing walk at the foot of the Siebengebirge (a famous range of hills to the East of the river) to a marathon run. http://www.bonn.de/tourismus_kultur_sport_freizeit/sport_in_bonn/index.html?lang=en

For events like concerts, exhibitions, musical etc. check the following webpage:

http://www.bonn.de/tourismus_kultur_sport_freizeit/bonn_ist_kultur/index.html?lang=en

Shopping in Bonn: Practically the entire city centre is a pedestrian shopping centre. Between the railway station, the City Hall (Stadthaus), the Old Town Hall and Sterntor gate you can stroll from shop to shop, whether in large department stores, in clothing shops or in speciality shops of all kinds (fashion, high-tech, electronics, jewellery, sports equipment, delicatessen etc.). In the pedestrian zone and the shopping malls (Kaiserpassage, Cassius-Passage, Stern-Passage and Friedensplatz-Passage) you will find a shopping paradise, dotted with quaint peaceful squares with many cafés and restaurants. You will also find nice and varied shopping centres and pedestrian precincts in the other districts of Bonn (Bad Godesberg, Beuel, Hardtberg).

Opening hours of shops differ, but are roughly from 9 a.m. to 8 p.m. Outside the city centre, smaller shops may only be open in the mornings on Saturdays.

More useful information on Bonn for international visitors is also available here:

<http://www.bonn-international.org/>

Office of Tourist Information:

Windeckstraße 1 / near Münsterplatz

53111 Bonn

Tel.: +49 2 28 / 77 50-00 or 19433 Fax: +49 2 28 / 77 50-77

bonninformation@bonn.de

[http://www.bonn.de/tourismus kultur sport freizeit/tourist information aktuell/index.html?lang=en](http://www.bonn.de/tourismus_kultur_sport_freizeit/tourist_information_aktuell/index.html?lang=en)

We are looking forward to welcoming you in Bonn!