

# MODEL SAFE SCHOOL PROGRAMME TRAINING

OCTOBER 3-6, 2017 | SAINT LUCIA

## MODEL SAFE SCHOOL PROGRAMME TRAINING

### TRAINING AGENDA

Saint Lucia 3 to 6 October 2017

| Time        | Tuesday, 3 October 2017<br><i>Financial Administrative Centre</i>   |
|-------------|---|
| 08:30-09:00 | Registration  |
| 09:00-09:30 | <b>Opening Ceremony</b>   |
| 09:30-10:00 | <b>Session 1: Introduction to the MSSP Training</b><br><i>Participants introduction.</i>  |
| 10:00-10:30 | <i>Coffee break</i>   |
| 10:30-10:45 | Session 1: Introduction to the MSSP Training ( <i>continuation</i> )<br><i>Review the training roll-out. Review of the administrative and logistical arrangements.</i>  |
| 10:45-11:15 | <b>Session 2: School Safety in the Caribbean</b><br><i>This session will introduce participants to the MSSP and its contribution to the Regional CDM Strategy 2014-2024 and the Sendai Framework for Disaster Risk Reduction 2015-2030; the Worldwide Initiative for School Safety; the Comprehensive School Safety Framework; the Inter-Agency Network for Education in Emergencies; and the Caribbean School Safety Initiative.</i> |
| 11:15-12:30 | <b>Session 3: MSSP Overview</b><br><i>This session will provide participants with an overview of the MSSP structure, as well as the programme's approach to Safety and Sustainability.</i>  |
| 12:30-13:30 | <i>Lunch</i>  |
| 13:30-15:30 | <b>Session 4: The Assessment tool</b><br><i>This session will present the school certification process and the structure of the assessment tool. Key elements of the latter are addressed, including scoring, Critical Standards and assessment tailoring based on type of educational facility to be assessed.</i>   |
| 15:30-16:00 | <i>Coffee break</i>   |
| 16:00-17:00 | <b>Session 5: Initial Talk with school authorities</b><br><i>During this session, participant will conduct a roleplay exercise, in preparation to the Initial Talk to be held with school authorities during the assessment.</i>  |



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| Time        | <b>Wednesday, 4 October 2017</b><br><i>National Emergency Management Organisation</i>   |
|-------------|---|
| 09:00-09:30 | <b>Recap</b><br><i>Brief recapitulation of the previous day's main topics.</i>  |
| 09:30-10:30 | <b>Session 6: Reporting</b><br><i>During this session participants will learn how to develop an improvement plan and the overall structure of the assessment report.</i>      |
| 10:30-11:00 | <i>Coffee Break</i>   |
| 11:00-11:30 | Session 6: Reporting (continuation)   |
| 11:30-12:30 | <b>Session 7: On-site assessment arrangements</b><br><i>During this session, all necessary arrangements to conduct the following on-site school assessments are reviewed.</i> |
| 12:30-14:00 | <i>Lunch &amp; travel to school</i>   |
| 14:00-17:00 | <b>School Assessment</b><br><i>Participants will conduct complete assessment of the Camille Henry Memorial Primary School</i>   |
| 17:00-17:30 | <i>Return to point of departure.</i>  |

| Time        | <b>Thursday, 5 October 2017</b><br><i>National Emergency Management Organisation</i>                             |
|-------------|--|
| 08:30-09:00 | <i>Travel to school.</i>   |
| 09:00-12:30 | <b>School Assessment</b><br><i>Participants will conduct complete assessment of the Dennery Primary School</i>   |
| 12:30-13:30 | <i>Lunch</i>   |
| 13:30-17:00 | <b>School Assessment</b><br><i>Participants will conduct complete assessment of the Soufriere Primary School</i> |
| 17:00-17:30 | <i>Return to point of departure.</i>   |



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| Time        | Friday, 6 October 2017<br><i>Financial Administrative Centre</i>   |
|-------------|--|
| 09:00-09:30 | <b>Recap</b><br><i>Brief recapitulation of the previous days.</i>  |
| 09:30-10:30 | <b>Session 10 – Improvement Plan &amp; Report development</b><br><i>Based on the collected information, participants will produce the improvement plan, reports and presentation to be presented to stakeholders in the afternoon.</i> |
| 10:30-11:00 | <i>Coffee Break</i>  |
| 11:00-12:30 | Session 10 – Improvement Plan & Report development ( <i>continuation</i> )   |
| 12:30-13:30 | <i>Lunch</i>   |
| 13:30-15:30 | <b>Session 11 – Feedback to stakeholders</b><br><i>Participants will present their findings, for each school assessed, to relevant national stakeholders.</i>  |
| 15:30-16:00 | <i>Coffee Break</i>  |
| 16:00-16:30 | Session 11 – Feedback to stakeholders ( <i>continuation</i> )  |
| 16:30-17:00 | <b>Session 12 – Closure</b>  |

