

Community Evacuation & First Response

Yayasan IDEP Workshop • On-site at your location



Workshop overview

This 5-day intensive technical training covers the principles and practices of community evacuation and emergency response to disaster. Includes hands-on study trips related to disaster emergency first response. Content covers:

- The principles and practices of organizing community emergency response
- Community disaster response planning and evacuation systems
- Emergency first response actions at the community level

About IDEP and the chief workshop facilitator

Chief Facilitator Ade Andreawan - IDEP Master Trainer in Community Based Disaster Management. Ade has designed and delivered IDEP's integrated CBDM training programs for IOM, Care International, Trocaire, Church World Services and Surfaid International. He has delivered capacity building trainings and consultancy in CBDRM in Bali, Java, Aceh, Nias, Mentawai, Simeuleu and East Timor.

Yayasan IDEP - Yayasan IDEP was founded on Bali in 1999 and has been actively involved in Indonesia's Community Disaster Management movement since the Bali Bombing in 2002. The organization published the world's first CBDM community education toolkit in 2003, and has been delivering CBDM trainings ever since. More information can be found on IDEP's website.



Held at the location of your choice with a maximum of 25 participants

**To book this event
at your location**

Contact Yayasan IDEP

training@idepfoundation.org

or Fax (0361) 981 504

Tel. (0361) 981 504



IDEP WORKSHOPS HELP PEOPLE HELP THEMSELVES
www.idepfoundation.org • training@idepfoundation.org

Who this training is for

NGOs, government workers, professionals and individuals. By participating in this training you will build skills to assist communities in your working area to decrease risks, increase resilience and be better prepared to manage disaster.

IDEP sponsors three subsidized positions for community participants at each workshop conducted.

Training modules include

Forming community disaster response groups

Assessing local disaster risks

Developing appropriate disaster management plans

Community evacuation principles and practices

Key elements of emergency response in times of disaster

Emergency first aid and triage at the community level

Standards for nutrition, sanitation, shelter & non-food items

What IDEP's training provides

Expert trainers: IDEP's emergency response unit responds to disasters Indonesia wide, working with a network of partners throughout the country. The team has assisted in capacity building disaster risk reduction programs in Bali, Simeulue, NTT, NTB, Aceh and Timor Leste. Our clients and training participants include OXFAM, IOM, SurfAid International, the UN, Care International and others.

Comprehensive reference materials: IDEP publishes the nationally acclaimed Community Based Disaster Management educational toolkit. This kit includes: a CBDM resource manual, self-help handbook, community education films and related public awareness campaign materials.

Effective training methodology: Participants will be involved in a dynamic and effective learning environment. IDEP trainers use a range of tried and tested techniques, discussion groups, practice sessions, simulations and teamwork activities. Participants should prepare demographic information and maps of their working area prior to joining the workshop, so the training can focus on real life contexts that are relevant and practical to their working areas.

IDEP trainings work - they provide participants with a clear path for reducing the risks of disaster.

Background... The Importance of community evacuation and first response

During and directly after disasters many people are adversely impacted due to lack of evacuation planning and faulty first response. Examples of adverse impacts caused by lack of planning can be found across Indonesia, such as lack of timely response and capacity during the emergency stages of the Bali Bombings in 2002, the Tsunami in 2004, and the Central Java earthquake in 2006. During and directly after these disasters many lives could have been saved if communities had the knowledge and skills to provide better support for community evacuation and disaster first response.



About Effective Community Response to Disaster

Communities need to be able to develop their own community evacuation plans and implement effective and efficient first response techniques. The main components of community evacuation and first response planning are:

1. Evacuation systems design and advocacy

1. Evacuation maps and routes planning

2. Clear job descriptions for disaster response teams

3. Education about the elements of first response

4. Basic first aid

IDEP's training provides a concrete opportunity to increase communities' capacity to respond effectively at times of disaster.

The aim of this workshop

At the completion of this workshop, participants will:

- Know** • The key components of disaster emergency response
- Emergency first aid and evacuation techniques
- Feel** • Able to deliver first aid and evacuation support for local communities
- Motivated to implement emergency response if disaster strikes
- Do** • Deliver first aid and evacuation support for local communities
- Implement emergency response if disaster strikes

Recommended resources

IDEP recommends that each participant be provided with Indonesian versions of the following materials:



- Community Based Disaster Management Manual
- Community Based Disaster Management Resource Book
- Samples of CBDM public education comic books
- Disaster Management Facilitator Resources DVD Rom
- 'Let's Get Prepared' CBDM videos DVD

Materials will be shipped to your location prior to the training.

Participants

IDEP expects that workshop participants will:

- Be involved/plan to be involved in Disaster Management activities in their working area
- Be actively involved throughout the workshop
- Prepare materials listed below prior to the workshop:
 1. Statistical data of their working area (population demographics, community facilities and resources)
 2. Basic geographic map of their working areas

IDEP's on-site at your location trainings can accommodate a maximum of 25 participants per workshop. If your organization needs training for more people please contact us to discuss options

Certification

At the completion of the training, participants that have successfully completed 90% or more of the entire course will receive a certificate of participation for the training.

Training cost

IDEP's training & consulting fees are:

- **Within Indonesia:** IDR 5,000,000 per day
- **Beyond Indonesia:** IDR 7,000,000 per day

Cost includes 2 IDEP trainers for supporting each event

Workshop course materials

- **Minimum** IDR 100,000 per participant
- **Complete Set** IDR 1,064,000 per participant

Note: Above cost is for complete items listed in the previous section "recommended resource materials". You may choose to adjust materials for your training should you wish to do so. All materials delivery are subject to availability at time of booking your training. For additional materials for local distribution please contact our office to discuss details.

Design, planning & reporting fee

- IDR 5,000,000- **per event**

As part of the event IDEP trainers will provide you with a complete debrief report about the training and recommendations for follow up actions to ensure that you and your participants receive the best results from the training event.

Other costs:

- IDEP Trainers' travel to and from your location
- Any Visa costs that may apply
- Trainer per diem for duration of time on location
- Shipping costs for delivering training materials
- Food & accommodation (as needed)
- Workshop supplies and tools (stationary etc)
- Workshop equipment (projector, screen, sound etc)

Organizing the above and covering the related costs are the responsibility of the organization requesting the training event.

How to book your event

Simply contact IDEP to discuss your training requirements and the optional dates for your event.

training@idepfoundation.org

Tel/Fax: +62 (0) 361 981 504

Please note: We will do everything possible to accommodate the dates you wish however dates are booked on a first come first serve basis. Once your contract is signed we will supply you with a list of items to be prepared prior to the training. Our trainers will arrive on site and discuss the event details with you and are available for consultation by e-mail or telephone at any time.

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Important note: Please fill in one form per participant. If one organization is applying for several participants please fill in one form for each participant.

Name : _____
Nick Name : _____
Address : _____
Telephone / Fax : _____
Mobile Phone : _____
E-mail : _____

Please explain your expectation about this result of this training:

During this training you hope to:

(1) Learn about:

(2) Practice:

Please fax or e-mail your applicant forms to:

Tel / Fax. : (0361) 981504

e-mail : training@idepfoundation.org

Any questions or inquiries can be sent to the following:

Workshop inquiries : training@idepfoundation.org

Any other inquiries : info@idepfoundation.org

Your work

(year, organization, position)

Your formal education

(year, institution, degrees)

Any related non-formal education

(year, name / type and duration of the training, and name of training provider)

I am most comfortable learning by...

1 = least comfortable / 5 = most comfortable

☐

Reading

☐

Watching / Observing

☐

Listening

☐

Doing / practicing

Please date and sign the form:

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