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| **ANNEX 1 – CALL FOR PROPOSALS – APPLICATION FORM City-to-City Learning Exchange Programme Disaster Risk Reduction and Resilience Building for Local Governments Valid for submission between: 01 October 2016 – 15 January 2017** |

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| **1). General Information** | |
| Name of local government or institution applying on behalf of local government |  |
| Size and population |  |
| Country |  |
| Name of the focal point for the coordination of the exchange |  |
| Position |  |
| E-mail |  |
| Office Phone Number |  |
| Mobile Phone Number |  |
| Brief description of the city (principal economic activities, points of interest, events of significance relevant to exchange) |  |
| Brief description of the risks facing the city (hazards and vulnerabilities etc.) |  |
| **2). Description of requested exchange** | |
| 2.1. Describe the problem or issue of the situation with your local government or association of municipalities that you want to address through the proposed exchange, and in addition to these, the lessons you want to share and learn. | |
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| 2.2. Describe in a clearly and concisely the concrete results that you expect to obtain through an exchange. | |
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| 2.3. State the (I) entities/departments of your local government or association of municipalities; and,  (II) other institutions and community organizations that would be invited and/or involved in the exchange. | |
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| 2.4. Is the proposed exchange complemented by any project that is currently ongoing/implemented in your local government or association of municipalities? If it is the case, please explain briefly. | |
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| 2.6. Have you already identified a local government with which you would be interested in undertaking the exchange with? If it is the case, please specify which, and if you have already established contact. | |
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| 2.7. How can your local government contribute to the experience and output of the learning exchange? Explain in a concrete and concise manner (e.g. Particular logistics plan, video and/or pictures, extra-curricular activities). | |
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| 2.8. Identify and state which of the ‘Ten Essentials’ for the Making Cities Resilient Campaign are the most relevant to your application and further, state how the proposed exchange would treat the topic of the Ten Essentials. | |
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