

**European Forum for Disaster Risk Reduction
1st EFDRR Open Forum Meeting**

March/April 2017

Draft (21 September 2016)

Day 1			Day 2	
Registration (08:00-09:00 hrs)			Registration (08:00-09:00 hrs)	
Opening Ceremony and Damir Čemerin Award of Local Change (09:00-10:30 hrs)			Technical Session 5 (09:00-11:00 hrs)	Technical Session 6 (09:00-11:00 hrs)
High Level Session (11:00-13:00 hrs)	Technical Session 1 (11:00-13:00 hrs)	Technical Session 2 (11:00-13:00 hrs)	Featured Event: xxx (11:00-12:30 hrs)	European Disaster Risk Reduction Champions Roundtable (11:00-13:00 hrs)
Lunch (13:00-14:00 hrs)			Lunch (13:00-14:30 hrs)	Drafting Committee (13:00-14:30 hrs)
Featured Event: xxx (14:30-15:30 hrs)			Summary of High Level and Technical Sessions (14:30-15:30 hrs)	
Technical Session 3 (16:00-18:00 hrs)	Technical Session 4 (16:00-18:00 hrs)		Closing Ceremony: Adoption of declaration and outcome document (15:30-16:30 hrs)	
Drafting Committee (15:00-19:00 hrs)			Closing Press Conference (16:30-17:30 hrs)	

Structure of the European Forum for Disaster Risk Reduction Open Forum Meeting (tentative)

Key Elements of the EFDRR Open Forum Meeting include *(yet to be decided / finalized at the EFDRR meeting in Helsinki, Finland)*:

1. Opening ceremony

The opening ceremony will be ceremonial in nature with high-level delegates from the host country, participating countries and Council of Europe, European Commission and UNISDR on the stage. It will set the scene for the conference's deliberations.

2. High Level session

The high level sessions will consist of Ministers in charge of disaster risk management or Heads of Delegation of member countries. The high level session will serve as a forum for Ministers/Heads of Delegations to discuss Europe's commitment on the implementation of the Sendai Framework in Europe. The high level session will be chaired by the Minister in charge of disaster risk management of the Host Government and co-chaired by the EFDRR Co-chair Minister or Head of Delegation (future chair). The Chair will function as facilitator and summarize the key concerns and recommendations to be shared at the plenary sessions.

3. Technical sessions

Technical sessions will be the core of substantive deliberation in the conference. There will be six technical sessions that will include the four priorities of the Sendai Framework and linked with the EFDRR Road Map, plus two issues: progress review and monitoring of implementation of the Sendai Framework; and enabling governance arrangements for the desired coherence among the respective sustainable development goals (SDG), DRR and climate change (COP21) frameworks and agreements. The latter two sessions will come up with a set of recommendations that will feed into the Global Platform in 2017 respectively. A Chairperson will facilitate discussions and generate recommendations for action. The Chairperson will convey the recommendations to the Plenary.

4. Featured events

Featured events will be organized mainly by European Commission, Council of Europe and UNISDR with key partners in order to provide an opportunity for in-depth discussions on emerging priorities to be addressed in the region in order to prevent new risks from being created. Eminent personalities will be invited to be part of the panels and recommendations from these events will be followed up as post EFDRR actions. These in-depth discussions will strive to complement the deliberations in Technical Sessions and Plenary and the main recommendations will be part of the EFDRR Open Forum 2017 declaration.

5. Summary of High Level and Technical Sessions

One summary plenary session will be organized on the 2nd day of the conference to consolidate all the six technical session inputs.

6. Closing Ceremony

The 'Declaration' will be formally adopted by the conference during the closing plenary. Following the adoption, a ceremonial event will be organized to mark the closing of the conference.

7. DRR market place *[yet to be decided if it should be part of the EFDRR Open Forum meeting]*

The DRR market place will be organized by governments, UN agencies, international and national NGOs, the media, private sector, local communities, local authorities, and other interested stakeholders, to showcase good practices in DRR. The venue will provide booths in an exhibition facility. A call for expression of interest to set up booths will be announced through the conference website.

8. Cultural/Technical visits *[yet to be decided if it should be part of the EFDRR Open Forum meeting]*

The host country of the conference will have an opportunity to showcase a place or places of importance near the venue linked to disaster risk reduction. The purpose of the cultural/technical visit will be to expose the delegates from many European countries to the hosting country's culture and tradition in dealing with disaster risk reduction in practical terms.