

Local Government Alliance for Disaster Risk Reduction

“Advisory Group”

Roles and Responsibilities

26 November 2008

1. Purpose of the Advisory Group

The Advisory Group will aim to facilitate the development of the “Local Government Alliance for DRR”. It will provide guidance on the overall work of the Alliance, and help implement agreed activities and decisions with the support of the UN/ISDR secretariat.

2. Composition and Membership Criteria

- The size of the Advisory Group will be limited to a maximum of 15 people.
- Where possible, the composition of the Advisory Group should be based on the principle of equitable and balanced representation (i.e. regional, north, south, gender, etc.).
- Members should have a comprehensive understanding of DRR and the Hyogo Framework for Action (HFA), and advocate for its mainstreaming into development planning and governance.
- Members should be committed to contributing sufficient time and energy to support the development of the Alliance.
- Members should be open, accessible and accountable to the Alliance membership.

3. Role of the UN/ISDR secretariat

- The Advisory Group will be facilitated by the UN/ISDR focal point for local authorities, in collaboration with the UNDP Special Unit for South-South Cooperation and the International Training Center of the ILO.
- The UN/ISDR focal point will be responsible for providing administrative and professional support to the Advisory Group, including coordinating agendas and meetings, facilitating online discussions and information sharing, and keeping a record of key discussions and agreed actions.

4. Role and responsibilities of Advisory Group Members

- To act as a source of advice and support to the overall work of the Alliance.
- To elect a Chair for the Local Government Alliance.
- To participate in and contribute to relevant national, regional and international events, discuss issues of interest and promote the work of the Alliance.
- To serve as a representative voice of local and regional authorities in their own country and region.
- To participate in regular teleconference calls and to contribute to regular communications, e-mail discussions, and so forth.
- To promote the interests of the Alliance and its members within their own regions and sectors, for example by speaking on behalf of the Alliance at relevant meetings and events.