

Individual Contractor Vacancy with UNISDR	
Date of issue: 4 July 2013	ISDR/C/07/13

Title: Consultant (PHP web programmer)

Duty station: Virtual

Duration: Three months

Deadline for applications: 16 July 2013

Assignment start date: 16 August 2013

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***United Nations Core Values:***

***Integrity • Professionalism • Respect for diversity***

**Background:**

Created in December 1999, the United Nations Office for Disaster Risk Reduction and secretariat of the International Strategy for Disaster Reduction (UNISDR) is the designated focal point in the United Nations system for the coordination of disaster reduction and to ensure synergies among the disaster reduction activities of the United Nations and regional organizations and activities in socio-economic and humanitarian fields. Led by the United Nations Special Representative of the Secretary-General for Disaster Risk Reduction, UNISDR has around 100 staff located in its HQ in Geneva, Switzerland, and 5 regional offices and other field presences. Specifically, UNISDR coordinates international efforts in disaster risk reduction, and guides, monitors and reports on the progress of the implementation of the Hyogo Framework for Action; campaigns to create global awareness of disaster risk reduction benefits and empower people to reduce their vulnerability to hazards; advocates for greater investments in disaster risk reduction to protect people's lives and assets, and for increased and informed participation of men and women in reducing disaster risk; and informs and connects people by providing practical services and tools such as Prevention Web, publications on good practices, and by leading the preparation of the Global Assessment Report on Disaster Risk Reduction and the organisation of the Global Platform for Disaster Risk Reduction.

**Duties and responsibilities:**

The Consultant will work under the direct supervision and report to the ISDR-IMU Senior Information Management Officer, in collaboration with other Information Management Unit (IMU) colleagues and the International Strategy for Disaster Reduction (ISDR) Communications Unit.

The UNISDR content management system (CMS) has been developed to support all of the UNISDR information management tools and websites including the Campaign, UNISDR website, PreventionWeb, and the UNISDR Intranet. In addition, content from this CMS is syndicated and appears automatically on several partner websites.

Due to the expansion of all the related websites and increased demand for new utilities, services and content syndication, the work plan for the information management unit has several new projects which involve additions and new functional additions to previously completed website sections.

### **Key Outputs**

- PHP functions for the programming of the UNISDR web applications
- Database design for HFA Monitoring application enhancements.

### **Competencies:**

**Professionalism:** Proven experience in PHP and JavaScript programming and MySQL database design for distributed data entry and website content management for large scale websites.

**Planning and Organizing:** Demonstrated effective organizational skills and ability to handle work in an efficient and timely manner, working to tight deadlines.

**Technological Awareness:** Fully proficient computer skills, particularly in using relevant information databases, internet services, contact sources.

### **Qualifications:**

**Education:** University degree in communications, computer science, or other related field.

**Experience:** A minimum of 5 years of working experience in development of monitoring and data entry systems for large scale websites.

**Language skills:** Fluency in written and spoken English

### **How to apply**

Please email the following documents to the ISDR secretariat at: [isdr.vacancies@un.org](mailto:isdr.vacancies@un.org).

1. Cover letter, explaining why you consider yourself qualified and motivated for this particular assignment.
2. Completed personal history profile form (The P11 form can be downloaded from <http://www.unisdr.org/who-we-are/vacancies>).
3. It would be appreciated your stating your full name and the ISDR vacancy notice number (ISDR/C/07/2013) as the subject in your e-mail of application.

**Please note that applications received after the deadline will not be accepted. Applicants will be contacted only if they are under serious consideration. The United Nations does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, training or any other fees). The United Nations does not concern itself with information on bank accounts.**