



**THE COLOMBO PLAN - THE GOVERNMENT OF THE
REPUBLIC OF INDONESIA TRAINING PROGRAMME**

**International Workshop on Disaster
Risk Management**

23 - 29 October 2011

Aceh and Jakarta, Indonesia

Organized by:

The Colombo Plan Secretariat

Conducted by:

**The Directorate of Technical Cooperation
Ministry Of Foreign Affairs (MoFA)
The Republic of Indonesia**

1. Background

The Colombo Plan

The Colombo Plan for Cooperative Economic and Social Development in Asia and the Pacific is a unique inter-governmental organization providing development assistance under the "Planning for Prosperity" motto and the concept of self-help where member countries provide assistance to one another in socio-economic development.

The Colombo Plan was conceived at the Commonwealth Conference on Foreign Affairs held in Colombo, Ceylon (now Sri Lanka) in January 1950 and was established on 1 July 1951 as a cooperative venture for economic and social advancement of the people of South and Southeast Asia. It has grown from the founding group of seven Commonwealth nations - Australia, Britain, Canada, Ceylon, India, New Zealand and Pakistan – to 26 including non-Commonwealth and countries belonging to the Association of South-East Asian Nations (ASEAN) and South Asian Association for Regional Cooperation (SAARC). Current Colombo Plan member countries are Afghanistan, Australia, Bangladesh, Bhutan, Brunei, Fiji, India, Indonesia, Iran, Japan, Republic of Korea, Lao PDR, Malaysia, Maldives, Mongolia, Myanmar, Nepal, New Zealand, Pakistan, Papua New Guinea, Philippines, Singapore, Sri Lanka, Thailand, United States of America and Vietnam.

In December 1977 the Colombo Plan for Cooperative Economic Development in South and Southeast Asia was changed to **The Colombo Plan for Cooperative Economic and Social Development** in Asia and the Pacific, to reflect the expanded geographical composition of its enhanced membership and the scope of its activities. The primary focus of all Colombo Plan activities is human resources development in the Asia-Pacific region.

Over the years, the programme content of the Colombo Plan has been adjusted to respond to the needs of member countries in a fast changing economic environment. In the early years, the training programmes were more of a long-term nature whilst the current programmes are established to provide advance skills and experience sharing, aimed at arriving at the best practices in different fields of economic and social activities for effective policy making and governance.

Funding

A significant characteristic of the Colombo Plan is that the administrative costs of the Council and the Secretariat are borne equally by all member countries and all member countries have an equal status in Colombo Plan's functions and activities. However, programme activities are funded by voluntary contributions by member countries as development partners. In addition, non-member countries, other international and regional

organisations and other donor agencies are also sourced for funding.

Current Programmes

In 1995, Colombo Plan revitalized its programmes to emphasize on short-term training courses in priority areas and promoting South-South cooperation. The current programmes of the Colombo Plan are in the areas of Public Administration and Environment including post-graduate long-term scholarships, Private Sector Development and Drug Demand Prevention in member countries. In this regard, Colombo Plan has established three programmes for capacity building, namely, Drug Advisory Programme, Programme for Public Administration & Environment and Programme for Private Sector Development.

2. The Directorate of Technical Cooperation of MoFA

Since 1981, Indonesia has launched technical cooperation programmes through third country training programmes in which valuable knowledge and experience are shared. These programmes bring positive contribution to the participants and their community especially in increasing their economy. It is within this purpose that the Ministry of Foreign Affairs established the Directorate of Technical Cooperation on 2006.

The Directorate is expected to provide technical assistance in multiple sectors to other developing countries through training programmes, workshops, apprenticeship programmes, expert dispatching and many more. These programmes include various sectors, among others, women empowerment, agriculture, fisheries, micro finance, good governance and democratization, empowerment of small and medium enterprises as well as disaster management. Until 2010, 35 programmes have been conducted, participated by 485 participants from 38 countries. The programmes conducted by the Directorate are held in cooperation with other government institutions, universities and NGOs. These programmes have yielded positive results and undoubtedly, Indonesia is determined to provide this aid to many more countries.

The Directorate of Technical Cooperation of MoFA has conducted programmes related to disaster risk reduction namely International Workshop on "Enhancing South-South Cooperation Roles on Disaster Risk Management In Asia-Pacific: Focusing on Climate Change Adaptation" and International Workshop on Disaster Risk Management Focusing on Strategic Planning on South-South Cooperation.

Within this framework, the Directorate of Technical Cooperation plans to conduct International Workshop on Disaster Risk Management on 23 - 29 October 2011 in Aceh and Jakarta. The planned Workshop also coincides with the Indonesia Disaster Expo to be held on 27 - 30 October 2011 in

Jakarta. It will be held in Aceh and Jakarta where participants will gain knowledge from experts regarding disaster management issues. The program will highlight the means of strengthening local capacities to reduce disaster risk. In this workshop, participants will share knowledge and information through a series of discussion as well as a field trip.

3. Proposed Programme

3.1 Objective:

The objective of this workshop is to provide participants with an opportunity to improve their knowledge and skills in disaster risk management through the sharing of knowledge and information, in particular the means to strengthen the local community. The workshop is also expected to be a place to generate ideas and innovations on the issue.

4. Content of the Training Course

- Post Disaster Rehabilitation and Reconstruction
- Education post disaster
- Enhancing institutional capacity

5. Course Methodology

The workshop will be carried out through:

- a. Class session:
 - Lectures by resource persons from the Government of Indonesia, academicians and practitioners.
 - Presentation of country papers by the participating countries.
 - Discussion.
 - Formulation of plan of actions.
- b. Field study

6. Target Groups

Applicants should meet the requirements as follows:

- a. nominated by their respective Governments;
- b. government officials (extension officer or technical staff) responsible for disaster risk management issues;
- c. have a basic knowledge in disaster risk management or in community development experience ;
- d. under 45 years of age;

7. Language

The programmes are conducted in English. Classroom lectures and discussions are conducted in English, and participants are frequently required to make oral and written presentations in English. Those who are not proficient in English should not apply.

8. Duration

Programmes is scheduled from **23 - 29 October 2011 (7 days training)**.

9. Invited Countries

Colombo Plan member countries.

10. Number of Participants

Ten (10) participants from the Colombo Plan member countries.

11. Admission Criteria

Applicants should meet the requirements as follows:

- nominated by their respective Governments;
- government officials (extension officer or technical staff) responsible for disaster risk management issues;
- have a basic knowledge in disaster risk management or in community development experience ;
- under 45 years of age;
- have a good command of spoken and written English; and
- in good health, both physically and mentally, to be confirmed with a medical certificate/statement. Pregnancy would be considered as a disqualifying factor.

12. Fellowship

The Government of the Republic of Indonesia and the Colombo Plan Secretariat will provide for the Colombo Plan participants from **developing countries** as following:

- Round-trip economy ticket from an International Airport in the participant's home country to Indonesia's International airports using the most direct route.
- Round trip domestic ticket from Jakarta to Banda Aceh.

- Accommodation, meals and local transport in Indonesia for participants during the training.
- Cost of the courses (materials, board and lodging).
- US\$20/ day will be provided as a Per-diem. The per-diem will be given in Indonesian rupiah, with the rate of that day.

13. Airport Transfer

Airport transfer will be provided by MoFA of the Republic of Indonesia.

14. Attire

All participants are required to dress appropriately during the training course. Clothing for the workshop is smart casual in Indonesia and light clothing is advisable for the warm and humid climate. National dress or jacket and tie are required only for formal occasions or official visits.

For the purpose of travel to mountainous area, a light sweater or jacket is recommended. Batik shirt is popular for informal parties and social events.

15. Accommodation

Accommodation will be provided by MoFA of the Republic of Indonesia. Participants are not allowed to bring family members during the course.

16. Medical and Travelling Insurance

Candidates should be certified to be medically fit to participate in this course. Participants are advised to make appropriate health and travelling insurance coverage arrangements by and for themselves and loss of luggage. The Colombo Plan, Government of the Republic of Indonesia and all other parties that are involved directly or indirectly in the 'International Workshop on Disaster Risk Management (Colombo Plan)' will be exempted from any responsibility and any legal action thereto.

No health certificates are needed. However, visitors who have traveled through yellow fever endemic zones within 6 (six) days prior to arrival in Indonesia are required to hold valid certificates of inoculation against yellow fever. Visitors arriving without such certificates must report to the Health Authorities for necessary inoculation.

17. Visa Requirements

Participating governments are kindly requested to bear the cost of visa application for their participants.

18. Regulations

The participants are required:

- (a) To strictly observe the Course schedule, rules and regulation of organizer. Participants shall follow all the programmes which have been designed for the course. Participants must participate in all activities related with the course;
- (b) Not to extend the stay in Indonesia beyond the training period;
- (c) Not to bring any member of their family;
- (d) To carry out such instructions and abide by such conditions as may be stipulated by the nominating Government and the Government of the Republic of Indonesia in respect of the training course;
- (e) To refrain from engaging in political activities, or any form of employment for profit or gain. Participants shall not serve as the staff of their Official Representative in Indonesia. Participants are not allowed to participate in any commercial activities or other activities deemed detrimental to any countries reputations;
- (f) To discontinue the Course in case they fall seriously ill and unable to continue the training or have committed any improper act; and
- (h) Participants are not allowed to leave Indonesia during the duration of the workshop.

19. Other Information:

- For administrative use, participants are requested to bring 5 (five) copies of their recent color photograph (passport size)
- A participant may be sent back home when he/she is considered unable to undergo training due to any mental and physical disability
- In Indonesia, voltage is 220-230 volts at 50 Hz and plugs are of the two-pronged variety.
- Photographic equipment, computer and electronic players/ radio, are permitted, provided that they are taken back departure. They must be declared to the customs.

20. Member Country Nominations

Each member country is requested to nominate, through the Colombo Plan National Focal Point up to two (2) candidates, one principle and one reserve, by completing the Colombo Plan Application Form. The duly accomplished nomination forms (two sets) should be forwarded not later than **19 September 2011** to the Colombo Plan Secretariat to the following address:

Mr. Muhamad Ghopran Bin Yeop Hamzah
Director - Programme for Public Administration & Environment
The Colombo Plan Secretariat
No.31, Wijerama Mawatha
Colombo 7, Sri Lanka

Tel : 94 – 11 – 2684188 (Ext. 122)
Fax : 94 – 11 - 2684386

For more information contact:

Ms. Savini Sirikumara
Programme Officer- Programme for Public Administration and
Environment
Tel: 94 11 2684188 (Ext. 143)
Email: savinis@colombo-plan.org

The deadline for the nominations will be strictly observed.