

# Disaster Risk Management (DRM) Workshop, Dhaka, Bangladesh

17th-20th November 2008



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## The Workshop

Run by the HealthConsult Associates Ltd (HAL) in Dhaka, Bangladesh, from the 17-20th November 2008. This is a 4 day workshop, with Day 3 being a field visit to look at DRM initiatives along the River Jamuna.

## Facilitator

Mr Chris Piper, TorqAid - [www.torqaid.com](http://www.torqaid.com) with assistance from HAL.

## Advanced Standing

As well as this being a 'stand-alone' workshop, participants who complete the training, together with follow-up assignments, may be eligible to apply for Advanced Standing in graduate level programs from the Australian Deakin, RMIT, Murdoch and Charles Sturt Universities

## Costs

EUROS(€) 650 for four day workshop only

EUROS(€) 800 for four day workshop and follow-up assignments

Accommodation will be charged separately for those requiring it – see p.3 for details



HealthConsult  
Associates Ltd.

- Are you someone who either is involved in Disaster Risk Management (DRM), at Risk Reduction, Emergency Response or Recovery stages ?
- Are you involved in the preparation of Disaster Risk Management Plans (DRMPs) at local, district, provincial/state or national levels?

**Then this workshop may be for you!**

## Further Information

Mr Chris Piper, Director, TorqAid, Australia

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## **Purpose of Workshop**

The purpose of the DRM workshop is :

- To provide practical skills for Humanitarian/Relief practitioners who are involved in the Risk Reduction, Emergency Response and/or Recovery Initiatives in Disaster Risk Management (DRM) situations

The workshop will look at global best practice in both DRM and the development and implementation of Disaster Risk Management Plans. This training is aimed at governmental, non-government organisation (NGO), Red Cross, UN and other stakeholder personnel. It will draw down on lessons learnt from both Bangladesh (eg the 2007 Cyclone Sidr) and other Asian (eg the 2004 Indian Ocean Tsunami; 2008 Myanmar Cyclone Nargis) major hazards and disasters.

## **Who is this course for?**

This workshop is primarily designed for people across the humanitarian to development spectrum. In previous workshops, participants have come from the following:

- Non-Profit Organisations (NGOs), and Community Based Organisations (CBOs)
- Government departments or government-funded bodies
- UN agencies and bilateral funding agencies
- Australian/International Management Contractors (AMC/IMCs)
- Tertiary Institutions and Individuals (Volunteers, Consultants, Students)

Previous DRM workshops held in Dhaka during 2006 & 2007 saw participants coming from India, Nepal, Indonesia, Afghanistan, Australia as well as, of course, Bangladesh

## **Skills Taught/ Methodology**

The range of practical skills required to prepare practitioners for DRM initiatives will be introduced using a combination of adult teaching methodologies. There will be a strong emphasis on Risk Reduction, although lessons learnt from the Emergency Response and Recovery stages of major disasters will also be covered. A field visit will take place on Day 3 to illustrate the various DRM initiatives being undertaken at various levels along the River Jamuna to deal with the risk of flooding, river erosion and other hazards.

## **TorqAid – [www.torqaid.com](http://www.torqaid.com)**

This DRM workshop will be facilitated by Chris Piper, the TorqAid Director, with input from HAL staff. Chris has run his consultancy TorqAid since 1992, and has facilitated the DRM workshop, or variants of this, in Sri Lanka, Bangladesh, Indonesia (Aceh), Lao PDR, the Marshall Islands, Singapore, Australia, South Africa, Madagascar, and the UK.

## **HealthConsult Associates Ltd (HAL) – <http://www.healthconsultassociates.com>**

HAL, established in 2004, is a network of best quality health and management consultants, with a wide charter covering all aspects of health and social development. Particular focuses include policy strategic development and reform issues; capacity building of public, NGO, CBO and for-profit Private sectors; project formulation and implementation; human resource development (HRD); training; research and appropriate use of Information Communications & Technology (ICT).

## Workshop Details

**Date:** Monday 17th – Thursday 20th November 2008

**Registration:** With HAL by 12th November 2008.

**Accommodation:** Can be booked by HAL for those requiring this, this being at two venues, namely the BRAC Inn, or the nearby Hotel Parjatan Hotel

**Venue:** BRAC Centre, 75 Mohakhali, Dhaka 1212

**Cost:** For 4 day workshop € 650  
For 4 day workshop plus follow-up assignments € 800

Participants should note that these workshop costs exclude accommodation, but include lunch, tea/coffee, workshop materials, certificate, group photograph etc.

## Workshop Itinerary

The DRM is an intensive four day workshop with the following modules being covered .

- Modules 1/ 2: Introductions. Basic Community Development (CD) and Disaster Risk Management (DRM) Issues
- Module 3: Emergency Response & Recovery
- Module 4: Case Studies on recent flooding in India and Bangladesh
- Module 5: Recall from Day 1. Risk Reduction
- Module 6: Risk Reduction (cont'd). The Bangladesh Comprehensive Disaster Management Programme (CDMP)
- Modules 7/8: Case studies on Cyclone Sidr (Bangladesh) and Cyclone Nargis (Myanmar)
- Modules 9-12: Field Visit to River Jamuna
- Module 13: on Field Visit. Project Management Issues
- Module 14: Human Resource Management Issues. Psycho-social Issues. Security Management.
- Module 15: Group Work.
- Module 16: Presentation of Group Work. Course Closure

Day/ Session	Morning Session 1 0900-1030 hrs	Morning Session 2 1100-1230 hrs	Afternoon Session 1 1330-1430 hrs	Afternoon Session 2 1445-1545 hrs	Evening Session
Mon 17th Nov	Introductions Modules 1/2	Modules 1/2	Module 3	Module 4	Possible Social Evening
Tues 18th Nov	Module 5	Module 6	Module 7	Module 8	
Wed 19th Nov	Module 9	Module 10	Module 11	Module 12	
Thurs 20th Nov	Module 13	Module 14	Module 15	Module 16	

## Follow-up Assignments/Advanced Standing

Those participants completing follow-up assignments for Australian university accreditation/ advanced standing will need to complete an assignment based on the skills learnt during the workshop. For details of this assignment or the Advanced Standing/Accreditation details, please contact Chris Piper on [pipercm@iprimus.com.au](mailto:pipercm@iprimus.com.au)



## **Bibliography/Follow-up Material**

A bibliography of relevant material will be included with the workshop. As background reading, participants are encouraged to read or access the following beforehand:

- Cyclone Sidr CARE Evaluation Report  
<http://apps.odi.org.uk/erd/ReportDetail.aspx?reportID=3635>
- Cyclone Sidr OXFAM Real Time Evaluation (RTE)  
<http://apps.odi.org.uk/erd/ReportDetail.aspx?reportID=3588>
- The Myanmar Cyclone Post Nargis Joint Assessment (PONJA) Report  
<http://www.torqaid.com/images/stories/PONJA.pdf>
- Short ProVention Consortium interagency film on Disaster Risk Reduction (DRR)  
<http://youtube.com/watch?v=VpXPOEUrazE>
- Red Cross World Disasters Report (WDR) – latest WDR  
<http://www.ifrc.org/publicat/wdr2008/index.asp>
- The Sphere Project's Humanitarian Charter and Minimum Standards in Disaster Relief, –  
<http://www.sphereproject.org>
- TorqAid ' A Tale of 4 Diagrams: Effective Disaster Risk Reduction (DRR) in an Increasingly Complex World' <http://www.torqaid.com/images/stories/4diagramsBangladesh.pdf>

Participants are also encouraged to beforehand to appraise themselves of details about the Bangladesh Comprehensive Disaster Management Programme (CDMP) <http://www.cdmp.org.bd>

## **Refund Policy**

- If TorqAid/HAL cancels, or re-schedules workshop, it will refund 100% of fees
- If participants cancel:
  - TorqAid/HAL will refund 90% of fees if cancellation occurs 10 days or more before workshop commencement
  - TorqAid/HAL will refund 50% of fees if cancellation occurs within 5-10 days of workshop commencement
  - No refunds will be given if cancellation occurs within 5 days of workshop commencement

## **Comments from previous DRM participants**

*"This workshop helped me to be the channel of blessing for people I will be working with in the near future. I will be able to better help them prepare a Risk Management Plan more effectively."*

Ms Sandra Rita Adhikary, World Vision ADP Manager, DRM Dhaka, Nov 2007

*"A real eye-opener and fabulous opportunity to learn from local experiences, and the (unfortunate) coincidence of Cyclone Sidr added to the experiential learning,"*

Kellie-Jane Pritchard, AGWEST International, DRM Dhaka, Nov 2007

*"Facilitator was participatory with good human skills and knowledge of the issues."*

Kaiser Rejve, OXFAM-GB, Dhaka DRM, June 2006

## **Further Information**

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Email: [pipercm@iprimus.com.au](mailto:pipercm@iprimus.com.au).

Website: [www.torqaid.com](http://www.torqaid.com)

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Website: [www.healthconsultassociates.com](http://www.healthconsultassociates.com) Webportal: [www.bdhealth.info](http://www.bdhealth.info)

## **SUMMARY OF THE MATERIAL COVERED IN THE DRM MODULES**

### **Modules 1/2: Basic Disaster Risk Management (DRM) Issues**

*Key Definitions and Terminology. The Effective Aid/Community Development (CD) Worker. Context Assessment . Spatial Dimensions. Hazards,Threats and Disasters. The All Hazard Approach. The Disaster Risk Management Cycle (DRMC). The Comprehensive Disaster Risk Reduction (CDRR) Diagram. The Basic Needs Matrix. Stakeholder Analysis & Coordination. The Humanitarian Cluster Approach. Use of Traditional Knowledge & Scientific Techniques. Standards and Codes of Conduct*

### **Module 3: Emergency Response and Recovery**

*The DRMC. Management & Coordination. Early Warning & Evacuation. Search & Rescue (SAR)/Burying the Dead. Clearing Debris and re-establishing Logistical Routes. Provision of Humanitarian Assistance. Damage & Needs Assessment. Information Gathering & Interface with the Media. (Recovery) Needs Assessment. Management, Coordination & Information Sharing. Ongoing Humanitarian Assistance. Repair & Reconstruction of Homes. Repair of Public Buildings & Utilities. Reconstruction of the Economic Livelihoods Sector. Social & Community Rehabilitation. Continued DRR Initiatives. Financial Issues. Monitoring and Evaluation (M&E).*

### **Module 4: Case Studies from recent flooding in India and Bangladesh**

*Case Studies and lessons learnt from the June-September floods affecting India and Bangladesh.*

### **Modules 5/6: Risk Reduction. The Comprehensive Disaster Management Programme (CDMP)**

*The Comprehensive Disaster Risk Reduction (CDRR) Diagram. Security & Good Governance. Economic & Social Development/Poverty Reduction. Environmental Sustainability/Climate Change Adaptation (CCA). Disaster Risk Reduction (DRR): Governance & Organisational Issues Risk Analysis & Assessment. Effective Planning at All Levels. Presentation and Question & Answer (Q&A) Session on the Bangladesh CDMP – see [www.cdmp.org.bd](http://www.cdmp.org.bd)*

### **Modules 7/8: Case Studies on Cyclone Sidr (Bangladesh) and Cyclone Nargis (Myanmar)**

*Case studies and lessons learnt from the 2007 Cyclone Sidr in Bangladesh, and the 2008 Cyclone Nargis in Myanmar. This includes reviewing the role of volunteer groups such as the Cyclone Preparedness Programme (CPP) in Bangladesh, as well as the Post Nargis Joint Assessment (PONJA) recovery assessment in Myanmar.*

### **Modules 9-12: Visit to River Jamuna**

*A day visit to the River Jamuna to look at flood/erosion affected/challenged rural communities*

### **Module 13. Project Management Issues**

*The Project Management Cycle (PMC). Planning & Evaluation criteria. The Project Design Document (PDD) and Project Proposals/Submissions*

### **Modules 14: Human Resource Management (HRM). Psycho-social Issues. Security Management.**

*HRM best practice as promoted by agencies such as People in Aid and the Emergency Personnel Network (EPN). Stress management, based around the Antares Foundation Guidelines for Good Practice in Managing Stress in Humanitarian Workers. Challenges of working in Insecure Working Environments.*

### **Module 15: Final Group work**

*Group work based on material covered during workshop*

### **Module 16: Presentation of Group Work and Course Closure**

# BANGLADESH DISASTER RISK MANAGEMENT (DRM) WORKSHOP

Dhaka, Bangladesh, 17th - 20th November 2008

## Registration Details

Name \_\_\_\_\_  
Organisation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Postcode       
Phone Numbers \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_  
Note any dietary or access needs \_\_\_\_\_  
\_\_\_\_\_

## Course Details

I am interested in enrolling in (tick):

- The 4-day workshop only  
(EUROS €650)
- The 4-day workshop plus follow-up assignments  
(EUROS €800)

**Please note that registrations should be received by  
Wednesday 12th November 2008**

**Refund Policy** See Page 4

## Payment Details

Please note that payment should be made to Health Consult Associates (HAL) for Bangladeshi participants, and to TorqAid for overseas participants.

- International Cheque/International Money Order
- Electronic Funds Transfer (EFT). Please attach a copy of the EFT receipt.

### EFT Payment Details

For electronic direct funds transfer please contact Dr Azam Ali (HAL), or Mr Chris Piper (TorqAid) with their bank and account details.

- Credit Card (for security reasons, please do not mail/email credit card information – send via fax or phone).

Card (please circle): Visa / MasterCard / Bankcard  
Cardholder's Name: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_



HealthConsult  
Associates Ltd.

## Registration Form

(please complete all details)

Information about you and your needs will help us provide the best possible course. Please respond to the following questions.

• What do you hope to learn from the workshop?

• What are your expectations of the training?

• What knowledge and/or experience do you have about project management?

## Workshop Enrolment

Please post/email/fax a copy of this Registration Form, together with your international cheque/ international money order or request for electronic funds transfer to:

### Md.Abdul Malek Azmi

Course Coordinator, HAL  
House # 682, Block # F, Bashandhara RA  
Dhaka 1212, Bangladesh.  
Tel: (+88)-02-8845220  
Mobile:(+88)-01711679003  
/ (+88)-01552399481  
Fax (+88)-02 8845220  
Email:malek.azmi@healthconsultassocaites.com

For further details of the workshop, either contact;

Md.Abdul Malek Azmi  
Course Coordinator, HAL or:  
or

Mr Chris Piper, Director, TorqAid  
PO Box 13, Torquay 3228, Australia  
Tel + 61 (0) 41 2497317  
Email: pipercm@iprimus.com.au






# The DISASTER RISK MANAGEMENT CYCLE (DRMC)

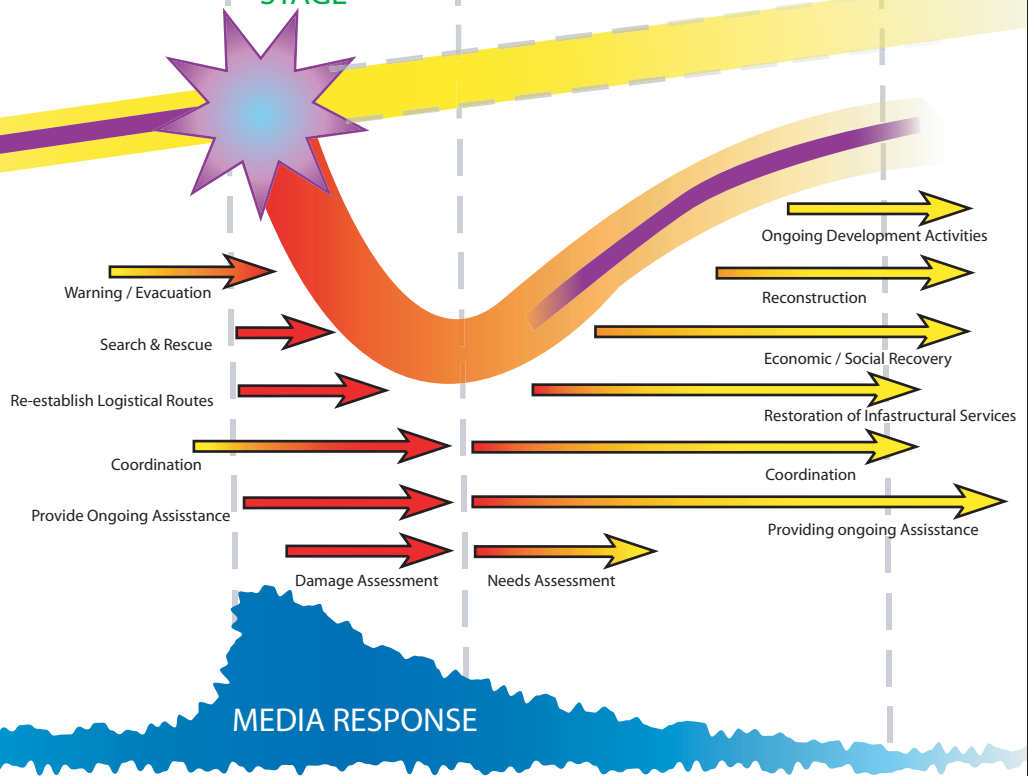
NORMAL/ RISK REDUCTION STAGE

EMERGENCY  
RESPONSE  
STAGE

RECOVERY STAGE

**Key**

-  NORMAL ECONOMIC/ SOCIAL DEVELOPMENT GROWTH
-  MAJOR HAZARD/DISASTER
-  EMERGENCY RESPONSE
-  RECOVERY
-  RISK REDUCTION \*



Chris Piper/TorqAid © 2008 DRMC version V

\* For details of this see the Comprehensive Disaster Risk Reduction (CDRR) diagram







# The COMPREHENSIVE DISASTER RISK REDUCTION (CDRR) Diagram

- ① Normal Economic + Social Growth Pattern
- ② Growth Pattern following Disaster (with Risk Reduction)
- ③ Growth Pattern following Disaster (no Risk Reduction)

**RISK REDUCTION**

- Security + Good Governance
- Economic + Social Development/Poverty Reduction
- Environmental Sustainability/ Climate Change Adaptation (CCA)
- Disaster Risk Reduction (DRR)
  - Governance and Organisational Issues
  - Risk Analysis and Assessment
  - Effective Planning at All Levels

**Key**

-  Normal Economic/Social Development Growth Pattern
-  Impact of Major Hazard/ Disaster (no risk reduction)
-  Impact of Major Hazard/ Disaster (with risk reduction)
-  Emergency Response
-  Recovery
-  Risk Reduction

Chris Piper/TorqAid © 2008