

## **Selection of Candidates for IAES Facilitators Training Course**

**Objectives:** As part of the overall goal of establishing an inter-agency emergency simulation (IAES) mechanism, the course will enable participants to conduct the following activities:

- **Simulation preparation** – Participants will gain a detailed knowledge of the IAES package, including the overall planning, organisation and preparation of an inter-agency emergency simulation. Participants (in collaboration with senior country management and regional experts) will be expected to lead in the preparation of the simulation scenarios and injects to ensure that the simulation is tailored to meet the stated objectives. In addition to the IAES package, participants will receive an overview of other types of simulations and exercises.
- **Facilitation** – Participants will be expected to lead the overall facilitation of the IAES (together with regional or country experts), ensuring that injects and other planned actions are implemented in accordance with the simulation plan. Participants will also learn to ensure that key outputs, participant actions and reactions as well as best practices are captured during the course of a simulation for use in the de-briefing.
- **De-briefing** – Participants will be trained on how to lead the post simulation de-brief with the aim of ensuring that key gaps and outputs identified during the simulation are analysed and included as required into an after action report.

**Participant Profile:** In suggesting participants for the course, the following abilities and experiences should be considered:

- **Planning and Organisation:** As much of the preparation work for a simulation requires a high degree of planning and organisation, all candidates must have proven experience in this field.
- **Language:** As this first course will be conducted in English, candidates must have a high level of the language (both written and spoken). Other UN languages are a plus.
- **Presentation skills:** As future facilitators, candidates must have prior experience in group facilitation particularly in working with senior managers and technical experts.
- **Professional experience:** Candidates should have extensive experience in emergency preparedness and response with a UN, governmental, or non-governmental organisation active in humanitarian response. Experience at the field level would also be highly desirable.

**Selection of Participants:** The Workshop Organisers will make a final selection of participants from among the candidates suggested by IASC organisations and stand-by partners. This first workshop will be limited to 25 participants.

**Important Note:** Successful participants in the Training Course will be included in a global roster of Simulation Facilitators. It is expected that all participants will commit to assist in the running of at least one simulation during the succeeding 12 months, preferably in their own geographical region.